



Palomar Telescope

A newsletter for members of GFWC/CFWC Palomar District

JANUARY 2012

Patricia Harvey, President

Diane Trappen, Editor



*Reaching Out — Building Bridges
In Friendship and Federation*

Reaching Out Building Bridges



Filling in the Gap: If you recall in the last Telescope we saw that there was a serious gap in the bridge construction. The gap had been there since the summer, and now on December 6th when these photos were taken; we see that the gap is being filled with cement.

This reminded me of a gap our district needs to have filled:



The Palomar District Nominating Committee is working hard to fill the slate of officers. We have elections at our January meeting, and at this writing we still have a serious gap. Please help us fill our slate of officers. See the Nominating Committee report elsewhere in this newsletter.

This is such a busy time for all of our clubs! The holidays present the perfect opportunity to do so many good things for the children in our communities. Your newsletters are filled with the projects you are doing. I am so amazed at it all! Thank you for all you do and for making me so proud to be part of such a wonderful organization of generous, giving members. I send many thanks to all and wish you the most joyous holiday season.

Merry Christmas – Happy New Year

Our Next Meeting: Tuesday, January 17th, at the Woman's Club of Carlsbad. Annual reports are due and we have elections of officers. Our speaker will be Chris Herzog, CFWC 2nd Vice President. We will Focus on Conservation with our District Chairman Kathleen Warren.

Hostess Club: Woman's Club of Carlsbad, Morning Goodies: Carlsbad Juniors: Table Décor: Poway. President's reporting on the legacy project - how your club is reaching out to children: Carlsbad, Poway - San Dieguito We need all of our clubs represented: Presidents, Club Delegates, District Chairmen and Officers. We welcome all Club Deans, Chairmen and Guests. Reservation form included in this newsletter.

Our Web Site is up!!! Thank you Kathy Michaels and all who have contributed. This is a working site where you can find all the information you can possibly need to help your clubs do their work. Check it out. All of the past Telescope Newsletters are easily found. Make sure all of your club members know how to access the site: www.GFWCPalomarDistrict.org Be sure to add this link to your club's website.

President's Special Project: The Children Included in this newsletter is a simple form to report ALL of the children's projects you have been working on this year. This form is for the President, and you only need 1 copy. However our Dean, Jan Imonti, would appreciate an extra copy.

Can You Believe It? This term is nearly over! I can already see the end of our journey fast approaching. Our Bridge is nearly finished. We have the Art Festival, a Chocolate Bunco Party, and Convention – then I will be done as president of this fantastic district. Thank you so much for allowing me to serve in this awesome position.

UPDATE FROM THE NOMINATING COMMITTEE

We've been busy and we've put in our time to come up with nominations for the 2012-2013 Palomar District Board. We currently have the following nominations for consideration:

- President: **Jan Imonti**
- 1st V.P: **Linda Bridges**
- 2nd V.P:
- 3rd V. P.: **Jacky Nutter**
- 4th V. P.:
- Recording Secretary:
- Treasurer: **Shirley Ledda**



We need your help. We need you to ask every one of your members to consider the position of Membership, Fundraising, or Recording Secretary. We need to have some people with energy to give our Board. The biggest responsibilities have been accepted. We would love to see a few of you go together and be the Fundraising!! Please help us, we need you. Our organization is only as strong as our members and we want you to come forward and make the Board strong enough to support the individual clubs.

Thank You,
Ayn Bryant
Peggy Lee Dillon
Claudia LaBarge



GFWC Community Service Program
COMMUNICATION & IDENTITY PROGRAM
by Rosalía Zamora, District Chairman (760) 489-1407 or (760) 532-8181

Please be sure to review your GFWC Club Manual for all the contests you can enter; i.e., Newsletter Contest, Website Contest, . There are instructions for each contest. Here is the sample heading that you may use for your annual club report. If you have any questions, please contact me.

GFWC ADVANCEMENT – Communication and Identity

Year Submitted: 2012

California – Palomar District

GFWC XYZ Federated Woman's Club

Prepared by: Rosalía Zamora

2973 Roseann Avenue, Escondido, CA 92027

(760) 489-1407 rosalia1947@att.net

of members in club per CFWC: xxx # of members participating: xxx

of projects: xxx # of volunteer hours: xxx

Total dollars donated: \$xxx Total of in-kind donation: \$xxx (use whole dollars only)

Newspaper/Magazines Members: xx Hours: xxx \$ Donated: \$xxx \$ In Kind: 0

(Write a brief synopsis)

You can also include: (1) Yearbook, (2) Website, (3) Newsletter, (4) Telephone Committee, (5) Community Activities/Awareness/Federation Day, (6) Media Relations, (7) Press Releases, (8) Social Media (Twitter, Facebook), (9) Special Events, (10) Sponsorships, and (11) Other; i.e., brag boards, club profiles, business cards, brochures, banners, flyers, posters, thank you notes, etc. Be sure to use a heading (see above Newspaper/Magazines) for each of paragraphs 1-11. Add any others that you deem appropriate for this report.

PARLIAMENTARY POINTERS AND MEETING PROTOCOL FOR ALL



- Start meetings on time. Members should be ready and in their seats.
- Tap the gavel once. If the **presiding officer stands** there, the group will see you.
- When conducting business, the presiding officer stands. When members report or make a motion, they stand. (You command attention and can be heard better.)
- The name of the motion maker is recorded, but not the seconder. If you don't know the name, or spelling of the motion maker, stop and ask now.
- Minutes are signed by the recording secretary with date of approval noted at the bottom.
- Have the DRAFT minutes reviewed by one – three members - the president and the dean and another. Could save having to make corrections at the meeting.
- Accepting the minutes: “Are there any corrections to the minutes?” Any addition, change, correction of spelling is a correction.
- You do not need a motion to accept the minutes: “If there are no corrections the minutes stand approved as read, submitted, corrected.”
- Corrections to the minutes are noted on the actual minutes in the margin nearby OR they can be included in the minutes of the current meeting referring to the previous minutes and stating the correction.
- Corrections to minutes can be made at ANY time they are needed.
- Minutes are a legal document and have been used in court.
- Making a motion? Raise your hand to be recognized, when done so, stand and state your motion. After stating it, stop, no explanation – yet.
- After the motion is seconded the presiding officer will call on the maker to speak first. Sometimes during discussion the actual wording maybe changed to be briefer and/or clearer. It helps all. If the maker and seconder accept the “friendly amendment” it can be done without voting.

Have a written agenda. If possible, members should also have one, certainly the recording secretary and dean. If too costly, have a sample agenda printed up in your newsletter periodically so members know the general format of the meeting.

The above applies to general meetings, not club board meetings which are much more informal. Enough said for now!

YES!!! The 11th edition of Roberts Rules of Order, newly revised is really available.

You can order it through Amazon.com by going the www.gfwc.org and clicking on the link to Amazon so that GFWC will get a percentage.

Barb Lerma, District Parliamentarian, (858) 748 - 4492

REMINDER: All entries for prose and poetry section of the Arts Festival competition must be in my hands no later than Jan. 17. The judging will begin on Jan. 18th. The entries can be brought to the Palomar District meeting on Jan. 17 or sent directly to me. Pat Harvey will be at the district meeting and has graciously agreed to accept all entries brought to the meeting.

Best of luck to all writers entering the competition,

Carol Stout

joyfullsong@roadrunner.com

From the Dean—Jan Imonti

It's finally here! Your opportunity to brag about your club projects during 2011 is finally here. Your reports are due at the District meeting on January 17 at the Carlsbad Woman's Club house. Do you have any questions about the report forms, headings, whether it is a partnership or collaboration, or where you report your project? This information can be found at www.CFWC.org or at the new district website www.gfwcpalomardistrict.org which should be up by the end of the month. Make sure you bring 6 complete copies to the meeting – please staple the report form and the narrative together and highlight the project on the report form to go with the narrative. A folder will be provided for each of the district chairmen (they get 4 copies of the report), another folder for the district president (1 copy) and another folder for the district dean (1 copy). There will be an additional folder for our District President to put your club list of ALL the Children's Projects that you have done from all the project areas that you are reporting. List the project, the hours, the dollars and in-kind donations. You do not need a narrative or official form for this list. Finally, don't forget to mail a complete copy of all your reports to GFWC and make a copy for your club.

Don't forget – call me if you need any help with your reports – 760-751-0419 or send me an e-mail at: janimonti2@gmail.com I'm always there for you.

Remember the deadline is January 17, 2012.

Merry Christmas and a Happy and Prosperous New Year.

Hugs,

Jan



Community Improvement ProgramChairman Jan Imonti

The deadline is fast approaching for your entry in this contest. Club entries must be postmarked by March 10, 2012 and sent to Winnie Baker, 13721 Wilder Ave., Norwalk, CA 90650. Refer to the GFWC Club Manual for all the official rules. Your club could win from \$25.00 to \$50.00 from CFWC, and from \$500.00 to \$5,000.00 from GFWC.

JANUARY IS DISTRICT ELECTION TIME!!!

All district board meetings are important. At the upcoming meeting will be electing our officers for the 2012-2014 term. We encourage **ALL** members to come to all district board meetings. At this one it is important that voting members come.

Don't be shy! There may be an unfilled slot on the proposed slate. Serving on the District Board of Directors is fun, interesting and educational. You can even consider it part of your "R & R". According to our Bylaws we can have nominations from the floor at this meeting. Please be sure to have the endorsement letter from your primary club. (See Art. X, Sec. C)

Barb Lerma, District Parliamentarian, (858) 748 – 4492

DISTRICT ART FESTIVAL

ATTENTION! On December 15th, all club presidents were e-mailed the procedure packet for the upcoming District Art Festival. Included with that packet was a "volunteers needed" list. Please review this list and let me know at the January district meeting (or before) where you can help out. Please see the attached announcement and include it or the information in your club newsletter. Also, please give the Reservation Form to your club treasurer. Our special project is the GFWC Step Away From Abuse Sock Project and we've titled this year's festival, "Put Your Best Foot Forward." We'll be collecting any size socks at the art festival. If you can put each pair of socks in a ziplock bag that would be great!

Rosalía Zamora
District Art Festival Chairman



Please join Palomar District and "Put Your Best Foot Forward"
at the

PALOMAR DISTRICT ART FESTIVAL

Tuesday, February 21, 2012

9:00 AM - 1:00 PM

Registration starts at 8:00 AM

Woman's Club of Escondido

751 North Rose (Rose and Mission Avenue)

Escondido

Tickets are \$20 per person- lunch included

Vegetarian meals must be ordered in advance on registration form.

Deadline for (required) reservations: February 6, 2012

Reservations through your club. Checks payable to: PALOMAR DISTRICT

Mail check and reservation form to:

Rosalía Zamora, 2973 Roseann Ave., Escondido, CA 92027

Questions??? Call Rosalía @ (760) 489.1407; (760) 532.8181; rosalia1947@att.net

\$25 Opportunity Baskets donated by: Valley Center, CWONC, Inland Valley, Julian, Oceanside, Escondido, Bonsall, San Dieguito, Parliamentary Law Club

Wear your best "fancy socks" and if you would like to support GFWC's Step Away from Abuse "Sock Project," bring all sizes of socks in individual ziplock baggies.

PALOMAR DISTRICT
ART FESTIVAL
Club Luncheon Registration Form

LUNCHEON: **\$20 (Check payable to Palomar District)** Date: _____

DEADLINE: **February 6, 2012 (TWO WEEKS Prior to Festival)** Club: _____

Mail Registration Form to: Rosalia Zamora (see address below) Total Attendees: _____

Form completed by: _____ Phone _____ Email: _____

Check payable to: **Palomar District** Check # _____ Total \$ _____

Please mail checks to: Rosalia Zamora
2973 Roseann Ave., Escondido, CA 92027

Questions? Call Chairman: Rosalia Zamora; 760.489.1407 or 760.532-8181 or
Rosalia1947@att.net

REGISTRATION

Name	Phone	Vegetarian	Luncheon Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

Vegetarian entrée - only upon advanced request on this form!

GFWC FUNDRAISING PROGRAM by Rosalía Zamora,
4th VP Fundraising (760) 489-1407 (760) 532-8181

Thank you to everyone who made our BBQ fundraiser a success! We raised \$1,087.75 net! A very special thank you to the members of the Woman’s Club of Oceanside for the use of their clubhouse, great lunch, and warm hospitality! Reporting can be fun—if you put your mind on cruise-control and focus. I’m sure that it’s easy to think, “Oh, no! It’s that time to write reports.” It’s easier than you think when you know what the rules and formats are for the report. Ask your club treasurer to help you with the \$\$\$\$. Call me if you’re unsure what to report or need some help. One very important “rule” to remember for the Fund-raising Program is that you must have an “Event Listing” as the last page of your report. Here are sample headings for your report. (The numbers used are only examples.)

GFWC ADVANCEMENT – Fundraising Report

Year Submitted: 2012
 California – Palomar District
 GFWC XYZ Federated Woman’s Club
 Prepared by: Rosalía Zamora
 2973 Roseann Avenue, Escondido, CA 92027
 (760) 489-1407 rosalia1947@att.net
 # of members in club per CFWC: 600 # of members participating: 502
 # of projects: 10 # of volunteer hours: 14,717
 Total dollars donated: \$141,714 Total of in-kind donations: \$18,848 **(always use whole dollars!)**



Grocery Receipts Members: 99 Hours: 12 \$ Donated: \$840 In Kind Donation: 0

Members registered in special programs or brought grocery receipts from local markets. Then the clubs received rebates of the total purchases.

List each fundraising event and give a brief synopsis and statistics for each. Remember to include all donations to the district as in-kind; i.e., door prizes, baskets, printing, postage, etc. If you attended a fundraising committee meeting for your club, add this time to your volunteer hours for each project.

GFWC ADVANCEMENT – Fundraising-Event Listing **(This is the last page of your report.)**

Year Submitted: 2012
 California – Palomar District
 GFWC XYZ Federated Women’s Club
 Prepared by: Rosalía Zamora
 2973 Roseann Avenue, Escondido, CA 92027
 (760) 489-1407 rosalia1947@att.net

<u>Name</u>	<u>Members</u>	<u>Hours</u>	<u>\$ Donated</u>	<u>In Kind Donation</u>
Auction/Rummage Sale	299	1,041	8,053	\$4,205
Grocery Receipts	99	12	840	0
Scrip Sales	136	18	1,342	0
Tea/Breakfast	320	2,716	20,267	4,896
Yearbook Ads	86	48	173	0
Special Events	459	5,544	22,687	8,548
GFWC/CFWC Support	8	22	126	0
District Support	13	0	60	190
Clubhouse Rentals	64	341	62,060	0
Community Activities	502	4,774	23,107	709
Totals	(cannot be more than # of club members) 8	14,717	141,714	18,848



Palomar District
Board of Directors Meeting
September 20, 2011 Fallbrook Woman's Club

Pat Harvey called the meeting to order at 10:00 am; followed by the Flag Salute, Patriotic song by Edie Seger and Inspirational message by Lori Sanna.

Representing Ayn Bryant, President of Fallbrook, Myrna Binford welcomed the assembly.

President Pat introduced CFWC Chairman - Advocates for Children, Candy Mittag, Officers, Past Presidents and one guest each from Vista and Bonsall.

Roll call of clubs was taken showing attendance from Bonsall 7, Carlsbad 2, Carlsbad Jr's 1, Escondido 1, Fallbrook 4, CWONC 3, Inland Valley 5, Julian 3, Oceanside 4, Poway 5, San Dieguito 2, Valley Center 1, Vista 2. Linda Bridges presented a gift to 4 First Timers. Credentials Report revealed CFWC Officers 2, Palomar District Officers 10, Palomar District Chairmen 8, Past Presidents 4, Club Presidents, 3, Delegates 6, Alternate or President 2; for a total of 35. **The minutes** of the March 15 meeting were approved by the Committee. The Committee to read these minutes are Kathleen Warren, Rita Wittenberg and Rosalia Zamora.

Treasurer Sonia McCally read the report June 1-August 31, 2011. Beginning balance \$4,232.47, Income \$179.50, Expenses \$397.00. Ending balance \$4,014.97. Erickson Scholarship CD-Beginning balance \$9,809.02, Interest \$4.83. Ending balance \$9,813.85. The bills were approved to be paid. The Proposed Budget was read and Sonia moved that it be adopted. During discussion Rosalia Zamora moved to amend the budget to re apportion the Fundraising events Art Festival \$500, Convention \$400, Western BBQ \$900, Chocolate Bunco \$600. The amendment carried. The amended budget was voted upon and carried.

Parliamentarian Barbara Lerma and Claudia La Barge reported guidelines for nominating a member to the Palomar District Board. Letters of recommendation are due. Officers needed: 2nd, 3rd and 4th Vice Presidents, Recording Secretary, Corresponding Secretary and Treasurer.

Cheryl Zales, President of Bonsall, related programs that support the young people, from birth through teen age years.

Officer reports:

President Pat attended Julian's 85th and Vista's 95th Anniversary celebrations. She thanked Barbara Lerma for donation a basket for the GFWC Convention in May. Pat suggested each club to benefit teens in foster care. She announced that Kathy Michaels will be the Web Site Chairman.

1st Vice President Jan Imonti reminded all that the LEADS applications deadline is November 15. The Community Improvement Program dates are March 1, 2010 - February 28, 2012. Jan also moved: **The Executive Board recommends that we accept the projects listed in the GFWC and CFWC club yearbooks. The motion was approved by unanimous consent.**

2nd Vice President Linda Bridges spoke regarding "Why We Volunteer."

3rd Vice President Joye Davisson reported on obtaining more information for the District meeting. She announced the number of adds sold for the District yearbook and the distribution of the book.

4th Vice President Rosalia Zamora spoke on the upcoming fundraising events.

CFWC Director of Finance Edie Seger passed out information necessary to E-File Federal and State taxes. This is a must for all Clubs. Due Date October 15.

Advocates for Children Chairman Sally Medina spoke on resources to receive support.

Domestic Violence Awareness Chairman Peggy Lee Dillion told her story concerning Domestic Violence

WHRC Chairman Doc Henzel reported on the involvement with the young people in the Community.

No changes were reported in the Final Credential report.

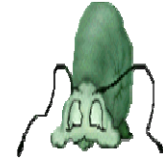
President Pat introduced the guest speaker, Candy Mittag CFWC Advocates for Children chairman gave an inspiring talk.

A blessing was given and lunch was served by the Fallbrook Cooks.

President Pat announced the Executive Board meeting. The meeting adjourned.

Maggie Owen, Recording Secretary

Board of Directors Palomar District Meeting Agenda January 17, 2012 Woman's Club of Carlsbad



10:00 Call to order and Welcome Patricia Harvey, President
Opening Ceremonies: 10 minutes (Timing is approximate)

Flag Salute –, **Patriotic Song** – Edie Seger, **Inspirational Message** – Lori Sanna
Welcome – Hostess Club - Lillian Shine – President Woman's Club of Carlsbad
Introduction of Guests, Past Presidents and those seated at the Head Table Patricia Harvey
General business: 30 Minutes

Roll Call of Clubs – Welcome First Timers
Preliminary Credentials Report –Barbara Rugg
The Minutes – Maggie Owen Recording Secretary
Minutes of the previous meeting Sept. 20 in Telescope. **Appoint a committee to read today's minutes.** 3
Correspondence – Rita Wittenberg
Financial Reports –Treasurer. Sonia McCalley. **Payment of bills.**
Mid Term Audit Report
Parliamentarian – Barbara Lerma

Club President's Reports –Reaching Out to Children– the Legacy Project Limit 2 minutes each
Carlsbad, San Dieguito, Poway

Officer's Reports:

President - Patricia Harvey .
1st Vice President – Jan Imonti Annual Reports are due today.
2nd Vice President – Linda Bridges
Recognition of First Timers – Pin Drawing
3rd Vice President – Joye Davisson -- Convention Report
4th Vice President – Rosalia Zamora – Fundraising Report Art Festival Report
Federation Departments Focus: 5 - 10 minutes
Conservation – Kathleen Warren
Chairmen's Reports – Limit to 3 minutes each.
WHRC Chairman – Doc Hensel
Final Credentials Report – Barbara Rugg

10 Minutes:

Unfinished Business:

New Business:

- Election of Palomar District Officers for 2012-2014
- Board Recommendation: To endorse Patricia Harvey as nominee for Area D VP

We will have elections of our nominees for CFWC Bylaws and Resolutions Committees for endorsement at our April 24th Convention. See CFWC Bylaws for qualifications.

20-30 Minutes

Program: CFWC 2nd Vice President – Chris Herzog

12:20 Thank the Carlsbad Cooks - Blessing for Lunch:

Lunch

Announcements:

Collect: 12:45

Adjournment:

We will do our best to have the meeting done by 1:00. Please be prepared - have written reports.

Please make a copy of this agenda and bring it with you to the meeting. Thank you.

This schedule is subject to change.

Membership Info on the new Palomar Website:



Our new District website (www.gfwcpalomardistrict.org) will be up and running very soon. When you have a few moments, I hope you will check out the Membership information & forms that I have posted. Click on the following web pages (look to the right side of the home page):

- Bulletins- You'll find both Palomar and GFWC 2011-12 Info
- GFWC Reporting- Report Headers for Membership Reports, Sample Membership Narrative and an interactive Membership Narrative ("tweak" the form to add/delete activities completed by your club)
- Leadership (2nd VP)- You'll find the information for GFWC's Seasonal Recruitment Campaign.
- Library- Palomar, CFWC & GFWC Membership Ideas that don't "go out of style"
- District Chairmen/Special Projects Chairmen/Membership: If you are interested in becoming Palomar District 2nd VP/Membership 2012-14, you will be wearing "two hats"- 2nd Vice President and Membership Chairman. First click on the Membership Chairman's Procedure page. If the job looks like something that would interest you, please go back to the Leadership (2nd VP) webpage and click on the 2nd VP Procedure page. If interested, contact our District Parliamentarian.

GFWC Jennie Award

The Jennie Award is the highest honor bestowed by GFWC to honor an individual member. The Award is named in honor of Jane Cunningham Croly, GFWC's founder.

Do you have a fellow clubwoman who sets a high mark for her community achievements; who has a passion for her club work as well as for family life? These are the kind of women for whom the GFWC Jennie Award was created. Nominations begin at the club level. Please see the complete contest rules and judging criteria in the GFWC Club Manual.

DEADLINE: June 15, 2012.

